

Faculty	Arts and Humanities			
Home Department	Afrikaans en Nederlands 231			
Module Topic	Document Design and Text Editing (<i>Dokumentontwerp en Teksredaksie</i>) A			
Generic Module Name	Afrikaans 231			
Alpha-numeric Code	AFR231			
NQF Level	6			
NQF Credit Value	10			
Duration	Semester			
Proposed semester to be offered.	First Semester			
Programmes in which the module will be offered.	BA (2101), BA Extended Programme (2612), BLIS (2201)			
Year Level	2			
Main Outcomes	<p>On completion of this module students should be able to:</p> <ul style="list-style-type: none"> • Create a variety of texts for a comprehensive series of contexts; and • Have the skill to edit various texts. 			
Main Content	<p>The following aspects are covered:</p> <ul style="list-style-type: none"> • The creation of texts, i.e. business letters, reports, minutes, etc.; • Introduction to norms and language issues; and • Introduction to the editing of texts. 			
Pre-requisite modules	AFN111, AFN121 or AFP111, AFP121			
Co-requisite modules	None			
Prohibited module Combination	None			
Breakdown of Learning Time	Hours	Timetable Requirement per week		Other teaching modes that does not require time-table
<i>Contact with lecturer / tutor:</i>	28	<i>Lectures p.w.</i>	0	
<i>Assignments and tasks:</i>	36	<i>Practicals p.w.</i>	0	
<i>Practicals:</i>	0	<i>Tutorials p.w.</i>	0	
<i>Tests & Examinations:</i>	6			
<i>Selfstudy:</i>	30			
<i>Other:</i>	0			
Total Learning Time	100			
Methods of Student Assessment	Continuous Assessment (CA): 50% Final Assessment (FA): 50%			
Assessment Module type	Continuous and Final Assessment (CFA)			