

MASTER OF PUBLIC ADMINISTRATION (Structured – 1851)

D.314 ADMISSION REQUIREMENTS

Unless Senate decides otherwise, candidates will be required to meet one of the following criteria to be enrolled for the degree/programme: **Master of Public Administration - MPA**

- D.314.1** In the light of the past educational disadvantages experienced by many people who might benefit from the new programme, the School of Government (the School) would like to keep the admission requirements as open and flexible as possible, consistent with the maintenance of academic standards and within the parameters laid down by the Department of National Education for career-related degrees.
- D.314.2** Admission into the MPA degree in the School of Government will be based on the following requirements:
- D.314.2.1** Honours degree, BTech or equivalent in public administration or a related field;
- D.314.2.2** Advanced Bachelor's degree (e.g. LLB or BEd) or equivalent, plus demonstration of competence to proceed at the Masters level in the fields of governance and public administration.
- D.314.2.3** 4-year Bachelor's degree or equivalent, plus demonstration of competence to proceed at the Masters level in the fields of governance and public administration.
- D.314.2.4** A Bachelor's degree, plus postgraduate diploma in public administration or a related field.
- D.314.2.5** Three year Bachelor's degree in public administration or a related field, plus appropriate practical work experience, and demonstration of competence to proceed at the Masters level.
- D.314.2.6** A Postgraduate Diploma in public administration or a related field, plus appropriate practical work experience, as well as demonstration of competence to proceed at the Masters level, where the post-graduate diploma holder has no previous degree.
- D.314.2.7** A minimum of 60% average required for admission
- D.314.2.8** Where practical experience is part of the admission requirements, the School will normally require evidence of a minimum of three years appropriate experience. In assessing the relevance of such experience for the purpose of admission, however, the School will attach greater weight to the competencies gained from such experience than to the length of experience per se.
- D.314.2.9** Subject to approval by Senate, upon the recommendation of the School and Faculty, students may also be admitted into the MPA, providing they are able to demonstrate that they have in any other manner attained a level of competence sufficient to enable them to embark successfully upon the programme, in line with the University regulation A.2.1.4 and the University's competency guidelines.

D.314.2.10 In the case of students, applying under the requirements in (D.314.2.9) two of the three references must be of an academic nature. In the case of those who must show evidence of practical experience, the third reference must be from a previous employer. In the case of those, applying under regulation A.2.1.4 the references must be such that they are able to demonstrate the applicant's competence for post-graduate study.

D.314.2.11 In the case of applicants who have attained an Upper Second or equivalent in a previous Honours degree or equivalent in public administration or a related field, selection will be on the basis of the application form, transcripts, references and statement. Applicants may also be required to attend an interview. All other applicants will be required to attend an interview, as well as to furnish a portfolio of evidence demonstrating their competence to proceed at the Masters level in governance and public administration.

D.314.2.12 Applicants who fall within regulation A.2.1.4 will be required to attend an interview and to furnish proof of the required number of years work experience. In addition, they will be required to submit and defend an essay or practical assignment on a topic set by the school. Where appropriate, they will also be required to submit a portfolio of previous work done.

D.315 DURATION

Unless Senate decides otherwise the duration of the programme shall extend over 3 years full time and part-time.

D.316 CURRICULUM

Module Name	Alpha Code	Cred
Core Modules		
Mini-Thesis 803 (1st Enrolment)	PUA803	120
Mini-Thesis 804 (2nd Enrolment)	PUA804	
Theoretical and Comparative Approached to Governance 811	MPA811	15
Advanced Public Policy Analysis and Management 812	MPA812	15
Global, Regional and Domestic Context of Governance 813	MPA813	15
Research Methods and Skills 814	MPA814	15
Research Seminar 815	MPA815	15
Choose 3 electives		
Programme and Project Management in the Public Sector 816	MPA816	15
Public Sector Planning, Monitoring and Evaluation 817	MPA817	15
Managing Change in the Public Sector 818	MPA818	15
Public Finance and Budgeting 819	MPA819	15
Administrative Law 821	MPA821	15
Development Policy, Planning and Management 822	MPA822	15
Urban Development 823	MPA823	15
Rural Development 824	MPA824	15
Gender and Development Management 825	MPA825	15
Intergovernmental Relations 826	MPA826	15
Local Government Planning and Management 827	MPA827	15
Citizenship, Democracy and Development 828	MPA828	15
Bureaucracy and Democracy 829	MPA829	15
	TOTAL	240

D.317 ASSESSMENT RULES

Assessment is governed by Rule A.5 as stipulated in the University Calendar: General Information Part 1.

D.318 PROGRESS RULES

Registration for the following year of study will be recommended by the supervisor if in his/her opinion adequate progress had been made during the current year.

D.319 RENEWAL OF REGISTRATION

The renewal of registration will be governed by the Rule A.4, as stipulated in the University Calendar: General Information Part 1.

D.320 SPECIAL REQUIREMENTS FOR THE PROGRAMME

D.320.1 To be awarded the MPA degree students must achieve a total of 240 credits, 120 in structured modules and 120 in the mini-thesis.

D.320.2 Students will be required to take:

D.320.2.1 5 Compulsory structured modules of 15 credits each (including 2 research modules);

D.320.2.2 A mini-thesis of 120 credits (25,000-35,000 words);

D.320.2.3 3 structured elective modules of 15 credits each, selected from the elective programme offerings in the MPA. Subject to approval by the Director of the School of Government, one elective can be taken from another relevant field of study that is equal to 15 credits.

D.320.2.4 Capita Selecta options, with a weighting of 15 credits points, may be offered to students in addition to those courses routinely offered in the MPA programme. The presentation of such courses will be dependent on the availability of visiting academic fellows and on expert professionals.